

Collins Lake Community Club

Monthly Board of Directors Meeting Minutes

September 18th, 2016

Call to Order: The regular monthly meeting of the Collins Lake Community Club Board of Directors was held on Sunday, September 18th, 2016, at 2:27 P.M., at the Collins Lake Fire Station, The Vice President being in the chair and the Secretary being present.

Attendance: Board members present were Randy Dills, Loren Chilson, Sam Brauer and Ben Flanig. Ron MacDonald, Kim Fitzhugh, Steve Dameron and Rachel Talbot were absent. 6 other visitors were present.

Approval of Minutes: Minutes from the June 17th July Board of Directors Meeting were sent to the board and B. Flanig motioned to “accept the corrected minutes presented” and was seconded by R. Dills. Motion passed unanimously.

Officer Reports:

President: Resigned

Vice President: Briefed the Viking bid for gate repairs. When “x” and “c” are pressed, the locks are reset and function normally. The South gate sometimes requires alignment to engage due to the size of the gate. D. Thomas will follow up with Viking regarding warranty/design concerns.

Treasurer: Absent, HOA-CS report was available.

Secretary: Review of Secretaries communication log and Policy & Procedures Manual (PPM) update status.

Water Operations Manager: Provided an update for water use and Well #1 system repairs. Phase 1 of the maintenance has been initiated and Nicholson has done a material evaluation of our equipment. We may be coming to the end of our serviceable life at Well #1 and will continue to monitor well performance.

R. Dills made a motion to “accept the water report as presented” and was seconded by D. Thomas. Motion passed unanimously.

Unfinished Business: None

Committee Reports: None

New Business:

1. Discussion regarding resignation of B. Anthony as CLCC President;

B. Flanig motioned to “accept J. Gutka to the CLCC board of the directors for the remainder of B. Anthony’s term” and was seconded by S. Brauer. Motion passed unanimously.

B. Flanig motioned to amend the June 2016 new board of director meeting as follows; “Remove B. Anthony from the Board of Directors and to add J. Gutka as a member, with the President being D. Thomas and the Vice President being J. Gutka. The Secretary will remain B. Flanig, the Treasurer will remain K. Fitzhugh and the Water operations Manager will remain L. Chilson. Remove B. Anthony as a signatory and add J. Gutka as a signatory” and was seconded by D. Thomas. Motion passed unanimously.

2. Discussion regarding waiving late and processing fees. There was not a board approval to waive any fees identified by HOA-CS or NWS prior to this meeting.

~~3.~~ D. Thomas motioned to accept “Rutledge repayment plan as provided by HOA-CS” and was seconded by L. Chilson. Motion passed unanimously.

~~3.4.~~ General discussion regarding revised PPM and aged accounts shown by HOA-CS. There is a common thread with new property owners already showing as overdue and it is believed they may not be aware of the bill if it was not identified during the property escrow. D. Thomas will coordinate with the Treasurer to contact the applicable members.

~~4.5.~~ L. Chilson motioned to “expend ~\$460 for required biannual generator preventative maintenance” and was seconded by D. Thomas. Motion passed unanimously.

L. Chilson motioned to “engage local electric company to repair Well #3 light and the pump house heater for up to \$500.00” and was seconded by D. Thomas. Motion passed ~~unanimously~~ infamously.

~~5.6.~~ D. Thomas thanked the board for earlier approval for using community areas for contractor access for private property work.

~~6.7.~~ C. Gadley was recognized for her efforts for door to door member contact to support maximum PUD fiber service engagement.

~~7.8.~~ Short discussion regarding the removal of Collins Lake from the WDFW fishing pamphlet. J. Gutka will follow up on possible negative impacts.

Adjournment: D. Thomas motioned to “adjourn the meeting at 3:06 PM” and was seconded by B. Flanig. Motion passed unanimously. The next scheduled Board of Directors meeting will be on 10/16/16.

Formatted: Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0" + Indent at: 0.25"