

Collins Lake Community Club

Monthly Board of Directors Meeting Minutes

November 20th, 2016

Call to Order: The regular monthly meeting of the Collins Lake Community Club Board of Directors was held on Sunday, November 20th, 2016, at 2:02 P.M., at the Collins Lake Fire Station, The President being in the chair and the Secretary being present.

Attendance: Board members present were Dave Thomas, Jay Gutka, Randy Dills, Loren Chilson, Ron MacDonald, Kim Fitzhugh, and Ben Flanig. Steve Dameron, Rachel Talbot and Sam Brauer were absent. 4 other visitors were present.

Approval of Minutes: Minutes from the October 16th Board of Directors Meeting were sent to the board and K. Fitzhugh, motioned to “accept the minutes as presented” and was seconded by R. MacDonald. Motion passed unanimously.

Officer Reports:

President: No updates and plans to follow up on south fence before spring

Vice President: Updated the board regarding fish stocking.

Treasurer: Reviewed HOA-CS report. No issues.

Secretary: Review of Secretaries communication log and Policy & Procedures Manual (PPM) update status.

Water Operations Manager: L. Chilson Briefed current water use and a comparison to historical use. Briefed the board regarding the status of generator maintenance and pump house heater/light. Short discussion regarding fire station water use and tracking methodology.

Unfinished Business: None

Committee Reports: None

New Business:

1. K. Fitzhugh led a discussion regarding HOA-CS payment notification policies;

D. Thomas motioned to “send out a letter for newly past due & delinquent accounts and the Treasurer will evaluate the results” and was seconded by B. Flanig. Motion passed unanimously.
2. K. Fitzhugh will continue to work with HOA-CS regarding the Draper account.
3. D3-170 property sale and outstanding NWS and HOA-CS managed account balances.
4. C. Arnold, D2-260, addressed the board regarding Collins Lake Water assessments and the circumstances that led to his account status. No board action was taken.

5. L. Chilson identified vehicles have been parking at the end of NE Mountain View Place.

L. Chilson motioned to “install a 400 watt street light at the cul-de-sac of NE Mountain View PL on power pole 22325,” and was seconded by R. MacDonald. Motion passed unanimously.

Adjournment: B. Flanig motioned to “adjourn the meeting at 2:42 PM” and was seconded by D. Thomas. Motion passed unanimously. The next scheduled Board of Directors meeting will be on 10/16/16.