

Collins Lake Community Club

Monthly Board of Directors Meeting Minutes

March 19th, 2017

Call to Order: The regular monthly meeting of the Collins Lake Community Club Board of Directors was held on Sunday, March 19th, 2017, at 2:02 P.M., at the Collins Lake Fire Station, The President being in the chair and the Secretary being present.

Attendance: Board members present were Dave Thomas, Jay Gutka, Ron MacDonald, Steve Dameron, Rachel Talbot, Randy Dills and Ben Flanig. Sam Brauer and Loren Chilson were absent. 6 visitors were present one of which was Randy Neatherlin, a Mason County Commissioner.

Approval of Minutes: Minutes from the February 19th Board of Directors Meeting were sent to the board and B. Flanig motioned to “accept the minutes as presented” and was seconded by D. Thomas, motion passed unanimously.

Officer Reports:

President: Working with HOA-CS and NWS to determine the possibility of accepting electronic payments, NWS may stand up a system in ~ 60 days. He also addressed the ongoing evaluation of overdue accounts and is working bound the root error to HOA-CS or the member area of responsibility. There was also a lengthy discussion in the origin of late fees and the President took action to get with HOA-CS to provide the rationale.

Vice President: Briefed the board regarding completed fish planting this month.

Treasurer: Was not present due to resignation.

Secretary: Review of Secretaries communication log and briefed items that are required to be sent out with the annual meeting packet to save costs.

Water Operations Manager: Absent

Unfinished Business:

Fiber Optic Access: D. Thomas has been in touch with PUD3 and without additional support the commission can only afford to add one community per year. The PUD is canvassing county residents to gauge interest in developing additional funding streams from the customer base. Once the PUD commissioners meet D. Thomas will engage with our PUD representative. R. Neatherline touched on other avenues we may be able to exercise to reinforce our need/desire. We will follow up on the suggestions of a “Letter of Support” and look into getting assistance from the Port of Dewatto.

Committee Reports: None

New Business:

1. Viking Fence: D. Thomas briefed the board regarding the Viking Fence investigation of material issues and the fence bid.
 - B. Flanig motioned to “Execute gate repairs per Viking bid dated 2/17/2017 as presented to the board for \$999 + tax” and was seconded by J. Gutka. Motion passed unanimously.

2. NWS requested guidance for two delinquent accounts. Due to not being adequately prepared to discuss the specifics of the accounts this will be followed up and discussed at the next normally scheduled board of directors meeting,
3. Community member request regarding the waiving of late fees was discussed briefly and will be addressed following the presidents investigation briefed in his officer's report.
4. Handy Kan's: They should be installed on the 3rd week of March. D. Thomas will follow up with the provider.
5. Treasurer resignation: K. Fitzhugh submitted her resignation due to personal issues.
B. Flanig motioned to "amend the June 2016 new board of director meeting as follows, Remove K. Fitzhugh from the Board of Directors and Rachel Talbot being the Treasurer. The Secretary will remain B. Flanig, the President will remain D. Thomas, The Vice President will remain J. Gutka and the Water Operations Manager will remain L. Chilson. Remove K. Fitzhugh as a signatory and add Rachel Talbot as a signatory." And was seconded by R. Dills. Motion passed unanimously.
6. B. Flanig motioned to "Remove Sam Brauer from the Board of Directors due to lack of attendance and failure to contact the President regarding absences" and was seconded by D. Thomas. Motion passed unanimously.
7. Community area maintenance:
S. Dameron brought up the North beach stairs condition. He will coordinate obtaining bids and present his recommendation to the board. During this discussion D. Gadley volunteered to repair the South Beach table.

D. Thomas motioned "to have Dale Gadley repair the South Beach picnic table and submit the material cost to the Board for reimbursement" and was seconded by R. Talbot. Motion passed unanimously.

J. Gutka identified a fallen tree on the South Beach. Volunteer community members will remove the tree.

S. Dameron also identified some float damage on the North Beach dock and will obtain a bid for repairs.
8. M. Hansen addressed the Board regarding his perception of the lack of ease of commination within the Collins Lake Community Club membership at large. Discussion ranged from internet website, entry signage and community events. Secretary will add information to the annual letter and C. Gadley volunteered to help on updating <http://www.collinslakewa.org/>.

9. Randy Neatherlin shared he is looking to help local associations as many HOA's are actively meeting to share "best practices" in HOA management. One of the reasons he stopped by was that our group was not represented in the group meeting and felt we had valuable knowledge to contribute and could benefit from other HOA's management practices. He also shared he believed our community has improved greatly in the last 15 years in comparison to other HOAs. There was a discussion regarding lack of Health Department engagement and changes that have been enacted to better support code enforcement. Other topics ranged from Cellular service, wetland and water management and recreational shooting in the Tahuya forest. Mr. Neatherlin provided his direct contact information to the Board for future support as needed.

10. B. Flanig motioned to "accept D. Gadley as a member of the Board until the 2018 Annual Meeting to fill 1 of 2 vacant board positions" and was seconded by J. Gutka. Motion passed unanimously.

Adjournment: B. Flanig motioned to "adjourn the meeting at 3:25 PM" and was seconded by D. Thomas, motion passed unanimously. The next scheduled Board of Directors meeting will be on ~~34~~9/17.